## **SABOO SODIUM CHLORO LIMITED**

Regd. Office: Surya House, L-5, B-II, Krishna Marg, 'C' Scheme, Jaipur-302001 Rajasthan, (India) (Ph): +91 141-2372946, 2379483, 5191000, Fax: 0141-2365888

Website: www.suryasalt.com Email: salt@suryasalt.com

## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that 22<sup>nd</sup> Annual General Meeting of the members of Saboo Sodium Chloro Limited will be held on Monday, 28<sup>th</sup> September, 2015 at 3:00 PM at the registered office of the Company at L-5, B-II, Krishna Marg, C-Scheme, Jaipur- 302001, Rajasthan to transact the following business.

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Balance Sheet of the Company as on 31<sup>st</sup> March, 2015, the statement of Profit and Loss and the Cash Flow statement for the year ended on that date including any explanatory note annexed to, or forming part of the aforementioned documents, together with the Reports of the Board of Directors and Auditors thereon.
- 2. To appoint a director in place of Mrs. Archana Saboo (DIN 02836258) as director of the company who retires by rotation and being eligible offers himself for re-appointment.
- 3. To appoint M/s N. Kataria & Associates, Chartered Accountants, the retiring Auditors of the Company, and to fix their remuneration and in this regard to consider and if thought fit, to pass with or without modification(s), the following resolution is an **ordinary resolution**:

"RESOLVED THAT pursuant to the Section 139(2), 142(1) and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules 2014 and other applicable rules, if any, M/s N. Kataria & Associates (ICAI Firm Registration Number: 014941C), Chartered Accountants, be and is hereby rectified by the members of the Company for the Financial Year 2015-16 at such remuneration as may be determined by the Board of Directors of the Company.

#### **SPECIAL BUSINESS**

#### 4 .Confirmation of appointment of Additional Director

To confirm the appointment of Mr. Sanjay Sarna (DIN: 07052586) as Director who was appointed as an Additional Director and in this regards to consider and if thought fir, to pass, following resolution as an **ordinary Resolution**:

**"RESOLVED THAT** Shri Sanjay Sarna (DIN: 07052586) who has been appointed as an Additional Director of the Company by Board of Directors with effect from 23<sup>rd</sup> December,2014 in terms of Section 161 of the Companies Act, 2013 and who hold office up to the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing from a member proposing his candidature for the office of Director under Section 160 of the Companies Act, 2013, be and is hereby appointed as Director of the Company.

#### 5. TO INCREASE THE AUTHORISED SHARE CAPITAL

To consider and if thought fit, to pass with or without modification(s) the following resolutions as **Ordinary Resolutions:** 

**"RESOLVED THAT** pursuant to Sections 61(1)(a) and 64(1)(a) of the Companies Act, 2013, and the relevant rules formed there under and in accordance with the provisions of the Articles of Association of the Company, the Authorized Share Capital of the Company be and is hereby increased from INR 200,00,00,00/- divided into 20,00,00,00 equity shares of INR 10/- each, to INR 250,00,00,00/- divided into 25,00,00,00 equity shares of INR 10/- each, by creating 500,00,00 equity shares of INR 10/- each.

"RESOLVED FURTHER THAT the new equity shares shall rank pari passu with the existing shares."

"RESOLVED THAT in order to reflect the increase in authorized share capital of the Company, and in order to conform to the requirements of the Companies Act, 2013, the consent of the Board is hereby accorded to amend the existing "Clause V" of Memorandum of Association of the Company with the following:

"V. The Authorised Share Capital of the Company is Rs. 250,00,00,00 divided into 25,00,00,00 equity shares of Rs.10/- (Rupees Ten only) each"

"FURTHER RESOLVED THAT Board of Directors of the company be and are hereby authorized to do all such acts, deeds, matters and things as may be necessary for the purpose of giving effect to the aforesaid resolution including authorizing any person / firm, etc to do act on his behalf."

"FURTHER RESOLVED THAT Board of Directors of the company be and are hereby authorized to do all such acts, deeds, matters and things as may be necessary for the purpose of giving effect to the aforesaid resolution including authorizing any person / firm, etc to do act on his behalf."

#### 6. TO AMEND THE ARTICLES OF ASSOCIATION

To consider and if thought fit, to pass with or without modification(s) the following resolution as a **Special Resolution:** 

"RESOLVED THAT in order to reflect the increase in authorised share capital of the Company, and in order to conform to the requirements of the Companies Act, 2013, the consent of the Board is hereby accorded to amend the existing "Article 4" of the Articles of Association of the Company with the following:

"4. The Authorised Share Capital of the Company is Rs.250,00,00,00/- divided into 25,00,00,00 equity shares of Rs.10/- (Rupees Ten only) each".

**"FURTHER RESOLVED THAT** Board of Directors of the company be and are hereby authorized to do all such acts, deeds, matters and things as may be necessary for the purpose of giving effect to the aforesaid resolution including authorizing any person / firm, etc to do act on his behalf."

Date: 03/09/2015 By Order of the Board of Directors Place: Jaipur Sd/-

Sanjay Sarna (Director)

#### **NOTES:**

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY AND VOTE ON POLL INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
- 2. The register of Members and Share Transfer Books of the Company will remain closed from 22<sup>th</sup> September, 2015 to 28<sup>th</sup> September, 2015 (both days inclusive).
- 3. Non-Resident Indian Shareholders are requested to inform M/s Beetal Financial & Computer Services (P) Ltd., the Registrar and Share Transfer Agent of the Company immediately about:
  - (a) The change in the Residential status on return to India for permanent settlement.
  - (b) The particulars of the Bank Account maintained in India with complete name, branch, account type, account number and address of the Bank, if not furnished earlier.
- 4. Members requiring information on the accounts are requested to write to the Company at least 7 (Seven) days before the date of the meeting to enable the Company to furnish the information.
- 5. Members are requested to:
  - I) Intimate change in their Registered Addresses, if any, in respect of Equity Shares held in electronic form (Dematerialized form) to their Depository Participant(s).
  - II) Intimate the Registrar & Share Transfer Agent about any change in their Registered Addresses in respect of equity shares held in physical form.
  - III) Quote the registered folio number / DP-ID and CL-ID in all future correspondence.
  - IV) To address their grievances to the Company Secretary if any, at the Registered Office of the Company.
- 6. Members are requested to please bring their copies of Annual Report at the meeting.
- 7. Members and Proxies attending the meeting should bring the attendance slip duly filled in for attending the meeting.
- 8. The Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, in respect of the Special Business mentioned under item no. 4 of the Notice is annexed hereto.
- 9. Members are informed that in case of Joint holders attending the meeting, only the joint holder higher in the order of the names will be entitled to vote.
- 10. Corporate members are requested to send a duly certified copy of the Board Resolution authorizing their representatives to attend and vote at the Annual General Meeting.
- 11. In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the 22<sup>nd</sup> Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services provided by Central Depository Services (India) Limited (CDSL):
- 12. The instructions for members for voting electronically are as under:-
  - (i) The voting period begins on 25/Sept/2015 at 9:00 A.M and ends on 27/Sept/2015 at 5:00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 21/Sept/2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter
  - (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
  - (iii) The shareholders should Log on to the e-voting website www.evotingindia.com
  - (iv) Click on "Shareholders" tab.

- (v) Now, select the "Saboo Sodium Chloro Limited" from the drop down menu and click on "SUBMIT"
- (vi) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vii) Next enter the Image Verification as displayed and click on Login.
- (viii) If you are holding shares in demat form and had logged on to <a href="www.evotingindia.com">www.evotingindia.com</a> and voted on an earlier voting of any company, then your existing password is to be used.
- (ix) If you are a first time user follow the steps given below:

PAN*	For Members holding shares in Demat Form and Physical Form		
	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable		
	for both demat shareholders as well as physical shareholders)		
<ul> <li>Members who have not updated their PAN with the Company</li> </ul>			
	Participant are requested to use the first two letters of their name in Capital Letter		
	followed by 8 digits sequence no in the PAN field.		
	<ul> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg.</li> <li>If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in</li> </ul>		
	the PAN field		
Dividend	Enter the Dividend Bank Details or Date of Birth ( in dd/mm/yy format ) as recorded in		
Bank	your demat account or in the company records in order to login.		
Details#			
OR	If both the details are not recorded with the depository or company please enter the		
Date of	member id / folio number in the Dividend Bank details field as mention in instruction		
Birth(DOB)	(vi).		

- (x) After entering these details appropriately, click on "SUBMIT" tab.
- (xi) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for evoting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (xii) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xiii) Click on the EVSN (Electronic Voting Sequence Number) of "Saboo Sodium Chloro Limited" to vote.
- (xiv) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xv) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolutions.

- (xvi) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xvii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xviii) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xix) If Demat account holder has forgotten the changed password then Enter the User ID and Captcha Code (Image Verification Code) and click on Forgot Password & enter the details as prompted by the system.
- (xx) Note for Non-Individual Shareholders & Custodians
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.evotingindia.com</u> and register themselves as Corporates.
  - They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>
  - After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on
  - The list of accounts should be mailed to <a href="mailed-to-helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> and on approval of the accounts they would be able to cast their vote
  - They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <a href="www.evotingindia.com">www.evotingindia.com</a>, under help section or write an email to <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.
- 13. The voting period begins on September 25, 2015 at 9.00 A: M. and ends on September 27, 2015 at 5:00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of September 21, 2015, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- 14. The e-voting period ends on September 27, 2015 at 5:00 P.M. In case you have any queries or issues regarding e-voting, please contact helpdesk.evoting@cdslindia.com.
- 15. The Company has appointed Mr. Vinod Naredi, Company Secretary in whole time practice as Scrutinizer, for conducting the process in a fair and transparent manner.
- 16. Voting rights will be reckoned on the paid-up value of the shares registered in the name(s) of the public shareholder(s) on the cut-off date i.e. September 21, 2015.
- 17. The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
- 18. The Scrutinizer will submit his report addressed to the Board of Directors of the Company, Mr. Sanjay Sarna, the Chairman appointed by the Company in this regard or to any other person duly authorized in this behalf by the Chairman, after completion of scrutiny of including e-voting in a fair and transparent manner. The results of the will be announced by the Chairman appointed by the Company in this regard or by the Person authorized in this behalf by the Chairman on the date of AGM September 28, 2015 at 3:00 P.M. at the Registered Office of the Company and will also be published in newspapers and communicated to the Stock Exchanges where the Company's shares are listed.

- 19. All documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company during normal business hours (10.00 am to 5.00 pm) on all working days except Saturdays, up to and including the date of the Annual General Meeting of the Company.
- 20. As per the provision of clause 49 of the Listing Agreement, particulars of Directors to be appointed / reappointed at the 22<sup>nd</sup> Annual General Meeting are given separately in the notice.
- 21. Notice of Annual General Meeting will be sent to those shareholders /beneficial owners, whose name will appear in the register of members/list of beneficiaries received from the depositories as on 28<sup>st</sup> day of August, 2015.
- 22. The investors may contact the Company Secretary for redressed of their grievances/queries. For this purpose, they may either write to him at the Registered office address or e-mail their grievances/queries to the Company Secretary at the following e-mail address: account@suryasalt.com
- 23. As required under Clause 49 of the Listing Agreement, the Particulars of Director proposed to be appointed/re-appointed are being published in this Annual Report as Annexure "A".
- 24. Queries on account and operations may please be sent to the Company, 7 days in advance of the Annual General Meeting so that the answers may be made available at the meeting.

#### EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF COMPANIES ACT, 2013

#### Item No. 4

Shri Sanjay Sarna was appointed as an Additional Director of the Company in the Board Meeting held on 23<sup>th</sup> December, 2014. As per the provisions of Section 161 of the Companies Act 2013 read with Article 78 of the Articles of Association of the Company, the director shall hold office only upto the date of the forthcoming Annual General Meeting of the Company, and is eligible for appointment as a Director.

The Company has received a Notice in writing from a Member along with a deposit proposing the candidature of Shri Sanjay Sarna as a Director of the Company, under the provisions of Section 160 of the Companies Act, 2013.

It will be in interest of the Company that Shri Sanjay Sarna is appointed as Non-Executive Director, who if appointed, shall be liable to retire by rotation, in accordance with the provisions of the Companies Act, 2013 and the Articles of Association of the Company.

Save and except Shri Sanjay Sarna, as appointee, none of the Directors of the Company are in any way, concerned or interested in this Resolution. The Board recommends the Ordinary Resolution for approval.

#### Item No. 5

To comply with the revised regulatory norms mandated by RBI under its new circular issued on November 10, 2014 and to meet the business requirements; the Company is in urgent need of equity infusion, and is therefore proposing to raise further capital. However, since the paid-up capital of the Company has already reached at par with the Authorized Share Capital of the Company; in order to issue further shares to the Shareholders, the Company must first increase its authorized share capital.

Hence the board of directors of the Company (Board) vides its resolution dated **August 14, 2015** has proposed to increase the authorised share capital of the Company. Pursuant to Sections 61(1) (a) and 64(1) (a) of the Companies Act, 2013, the shareholders of the Company must accord their consent to the proposed increase in the authorised share capital.

In order to reflect the increase authorised share capital of the Company, and in order to confirm to the requirements of the Companies Act, 2013, "Clause V" of the Memorandum of Association of the Company must be amended. A draft of the amended Memorandum of Association with the following "Clause V" was tabled and initialed for discussion:

"V The Authorised Share Capital of the Company is Rs. 2,500,000,00 divided into 250,000,00 equity shares of Rs.10/- (Rupees Ten only) each..."

The aforesaid Ordinary Resolution at item No.5, respectively are recommended for the approval of the members. The Board now seeks the approval of shareholders for the same.

None of the Directors shall be deemed to be concerned or interested in the aforesaid resolutions except to the extent of shares that may be allotted to them.

The copy of current and altered Memorandum of Association is available for inspection at the registered office of the company during its working hours on all working days.

#### Item No. 6.

In order to reflect the increase authorised share capital of the Company, and in order to confirm to the requirements of the Companies Act, 2013 the Articles of Association of the Company must be amended and restated. A draft of the amended and restated Articles of Association is tabled for discussion. As *Per* section 14 of Companies Act, 2013 the alteration of the articles of association of the Company requires the approval of shareholders. The Board now seeks the approval of shareholders for the same.

A draft of the altered Articles of Association with the following Clause V was tabled and initialled for discussion:

"4. The Authorised Share Capital of the Company is Rs.250,00,00,00/- divided into 25,00,00,00 equity shares of Rs.10/- (Rupees Ten only) each".

None of the Directors shall be deemed to be concerned or interested in the aforesaid resolutions except to the extent of shares that may be allotted to them.

The copy of current and altered Articles of Association is available for inspection at the registered office of the company during its working hours on all working days.

#### **GENERAL INFORMATION:**

Nature of Industry	Salt Manufacturing Industry FMCG	
Year of Commencement of Commercial Production	1993	
Financial Performance	Rs. 196,43,77,97	
Export Performance	Rs. 1382752	
Foreign Investment	Nil	

#### **INFORMATION ABOUT THE APPOINTEE:**

Background Details	Mr. Sanjay Sarna is Post graduate and a dynamic, ambitious			
	and very aggressive personality.			
Recognition of Awards	N.A.			
Job Profile and his suitability	Mr. Sanjay Sarna is a team maker, goal setter and a good team leader. He is an additional director of the company and the company will be obliged and privileged to have his services further.			
Pecuniary Relationship Directly/	N.A.			
Indirectly with the Company				

## ANNEXURE TO THE NOTICE OF 22<sup>TH</sup> AGM

Details of Directors seeking appointment/re-appointment in the Annual General Meeting to be held on 28<sup>th</sup> September, 2015, pursuant to Clause 49 of Listing Agreement:

Name of Director	Mr. Sanjay Sarna	Mrs Archana Saboo
Date of Birth	12/07/1975	20.04.1974
Date of Appointment	23/12/2014	30.09.2014
Designation	Director	Whole Time Director
Qualifications	Post Graduate	Graduate
Directorship held in other Public Limited Companies	Spectrum Foods Ltd.	Spectrum Foods Ltd.
Members/Chairmanship of Committees of other public Companies	No	No

By Order of the Board Sd/-

Place: Jaipur Sanjay Sarna
Date: 03/09/2015 (Director)

# Proxy Form (FORM NO. MGT - 11)

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the	Member(s):		
Registered a	ddress:		
E-mail ID: Folio No./Client ID_		DF	P ID:
I / We being thappoint	ne Member(s) ofshare	s of Saboo Sodium	n Chloro Limited here by
1. Nam			or failing him
			or failing him
			or failing him
Meeting of th	oxy to attend and vote (on a poll) for me/us and on e company, to be held on Monday, 28 <sup>th</sup> day of Septemb aipur-302001 Rajasthan, (India) and at any adjournmen ow:  Subject Matter of the Resolution	er 2015 at 3.00 p.r	m. at L-5, B-II, Krishna Marg
no.		For	Against
1	Adoption of the Annual accounts and Reports thereon the year ended March 31 <sup>st</sup> , 2015	for	
2	Appointment of Mr. Sanjay Sarna as an Independent Director of the Company		
3	To appoint the Statutory Auditors		
4	Increase in Authorized capital of the Company		
5	Amend the Articles of Association		
Signed this	day of2015	<u>'</u>	
Signature of n	nember		Affix revenue stamp

#### Note:

- 1. This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- 2. It is optional to indicate your preference. If you leave the for, against or abstained column blank against any or all resolution, your proxy will be entitled to vote in the manner as he / she may deem appropriate.
- 3. Members are requested to note that a person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting right, than such proxy shall not act as a proxy for any other person or Member.
- 4. A Proxy need not be a member of the Company.

## **SABOO SODIUM CHLORO LIMITED**

Regd. Office: Surya House, L-5, B-II, Krishna Marg, 'C' Scheme, Jaipur-302001 Rajasthan, (India)

## **ATTENDENCE SLIP**

22<sup>nd</sup> Annual General Meeting on 28<sup>th</sup> day of September 2015 at 3.00 p.m.

PLEASE COMPLETE THE ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL. PLEASE ALSO BRING YOUR COPY OF THE ENCLOSED ANNUAL REPORT

I hereby record my presence at the 22<sup>ND</sup> Annual General Meeting to be held on Monday 28<sup>th</sup> day of September 2015 at 3.00 p.m. at Surya House, L-5, B-II, Krishna Marg, 'C' Scheme, Jaipur-302001 Rajasthan, (India)

1. Name of the Attending Member(in Block Letters)	<del>_</del>	
2.Regd. Folio Number		
3.DP id. *		
4. Client Id.*		
5. Name of the Proxy (In Block Letters)(To be filled in if the proxy attends instead of member)		
6. No. of shares held:	_	
*Applicable for Investors holding shares in electronic form		
I hereby record my presence at the Annual General Meeting held at L-5, B-II, Krishna Marg, 'C' Scheme, Jaipur-302001 Rajasthan, (India) on Monday 28 <sup>th</sup> day of September 2015 at 3.00 p.m.		
	Signature of the shareholders/ Proxy	

#### **NOTES:**

- 1. Shareholders/ proxy holders are requested to bring the attendance slip with them when they come to the meeting. No attendance slip is issued at the time of meeting.
- 2. This attendance slip is valid only in case shares are held in the date of AGM.